

Health Economist Position

About ACIOE Associates LLC

ACIOE Associates is a strategic advisory firm delivering data-driven and practical solutions in strategy, risk, public policy, and investments in frontier markets in Africa. Our team of experts supports leading corporations, non-profits, and start-ups to uncover market opportunities, develop winning strategies, optimize business performance, improve organizational efficiency, and minimize risks in African markets. We work with governments and private sector players to forge strategic partnerships and develop sustainable solutions to the most challenging issues in the countries where we work. As a firm, our mission is to deliver simple yet practical business benefits and exceptional support for success in the global community.

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About the Role

The Candidate have a focus on improving the efficiency and effectiveness of the health system on the federal level and across certain states. The candidate will work with the help of local and international partners and will directly feed into decision making, formulation of strategy, advocacy for improved financing and demonstration of results/ benefits.

Key Deliverables

- Develop relevant investment cases for health that communicate health benefits in terms that are appreciated by health, budget and finance ministries, partners and other stakeholders
- Provide support for strategic planning for health, promotion of appropriate role for the private sector and efficient resource allocation within the public sector.
- Provide technical assistance to the Ministry of health ensuring that all stakeholders and their inputs are harmonized.

Essential Duties/Tasks and Responsibilities

- Play the leading role in conducting economic analyses and providing evidence for the public health initiatives.
- Coordinate the studies for analysis of impact of user charges versus health insurance and its implications on health care utilization in facilities, with equity analysis focused on utilization by women, vulnerable groups and children for advocacy.
- Analyze the resource allocation pattern to the sector and suggest ways to enhance the value for money while also analyzing the adequacy of the resource allocation, especially for drugs and maintenance.
- Provide project management support for various programs being implemented by the Ministry of Health and contribute to identifying bottlenecks and corrective steps to achieve the expected outcomes.

- Support the Ministry of Health to build a business case for health including conducting cost-effectiveness and/or cost-benefit analysis, modeling impact of investments on mortality, morbidity and health status as well as benefits outside the health sector including education, economic productivity, security etc.
- Support the strategic planning unit in conducting scenario modeling to visualize likely direction and magnitude of changes resulting from proposed reforms, reveal crucial trade-offs associated with choices and estimate the cost implications of reform initiatives.
- Take an active role in monitoring and evaluation of projects and provide feedback to the team on the progress of various components- the achievements and slow-moving areas. This would include updating the monitoring indicators of projects on a regular basis based on the project data and studies; preparing reports based on the information generated by projects for policy purposes as well as to strengthen the information collection methods on a regular basis.
- Provide periodical reports on the progress and status of all assigned tasks.

Required Knowledge, Skills and Abilities

- Bachelor's degree in relevant field (Health Economics, Public Health, Public Policy, Statistics, or other Social Sciences) Minimum of 5 years' experience in health sector and in health economics-related reviews and analytical work at the National/State level. Master's degree is a plus
- Strong economic, statistical and econometric skills, including experience with detailed, high-level data analysis and sampling Sound communication and technical writing skills
- Good knowledge of the Nigerian and state health system and key health system actors.
- Possession of cognate experience in providing technical assistance to government at national or sub-national levels is an advantage
- Ability to initiate and see through policy reforms through collaborative, consensus building approaches, especially in the development space.
- Good interpersonal relationship skills
- Proven abilities to set priorities, multi-task, work and deliver independently with limited supervision.

Interested candidates should send a copy of their resumés, cover letters, and a writing sample (max 500 words) to contactus@acioe.com



Public Policy and Government Relations Internship

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About the Internship

The public policy and government relations internship is designed to allow undergraduate students, graduate students, and recent graduates acquire practical experience in public policy consulting. By working directly with our team leads and senior management, the intern will have the opportunity to get hands-on experience on various policy issues faced by our clients.

The intern will also have the opportunity to take initiatives to develop a signature internal project during the internship. To provide examples of what the signature projects look like, a former intern developed a report on climate change in Nigeria while another developed an opinion piece on healthcare which we published on our website.

The duration of this internship is 10 weeks but can be extended on a case-by-case basis.

In this position, the intern will:

- Analyze government policies and regulations in Nigeria for potential impact on clients' businesses
- Conduct political economy analyses of key frontier markets across Africa
- Monitor and track media reports for key political and economic updates. Interns will prepare weekly briefs on the political economy of selected African countries
- Prepare briefing memos, letters, and draft talking points for senior management
- Work closely with the firm's Public Policy Lead to facilitate high-level engagements with senior government officials; organize policy roundtables, and resolve policy-related complaints of clients
- Work closely with public policy team to develop a publishable article on a policy topic of regional focus every two weeks.

Requirements for the candidate

Successful interns will have the following attributes:

- **Academic Qualification:**

- A recent graduate, an undergraduate or a graduate student in African studies, economics, international relations, law, political science, or public policy
- Other concentrations showing significant alignment with stated requirements will be considered
- **Language:**
 - Excellent English writing and speaking skills
 - Proficiency in French, Igbo, Hausa, or Yoruba will be an advantage
- Advanced proficiency in Microsoft PowerPoint, Word, and MailChimp
- Experience analyzing government policies and regulations to develop insights for end-users
- Experience working with large-volume reports will be an advantage
- Experience working on a subject area in agriculture, energy, health, and technology will be considered favorably
- Must display significant level of depth on a subject matter related to public policy
- Experience presenting before an audience or interfacing with clients.

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Finance and Data Analyst Internships

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About the Internship

The strategy and finance internship is designed to allow recent graduates acquire practical experience in management consulting. Intern will work directly with senior management to develop models for new lines of business and support our clients with decision-making through data.

The strategy and finance intern will also have the opportunity to take initiatives on signature internal projects. To provide examples of what the signature projects look like, former interns have worked closely with managers to analyze Nigeria's IGR data and develop ACIOE's IGR report.

In this position, the intern will:

- Analyze complex government and private sector data to develop actionable insights for clients
- Work closely with management team to develop financial models to help clients and the firm to make investment decisions
- Prepare briefing memos, letters, and talking points for senior management
- Work across team to develop targeted strategies for specific projects
- Work closely with senior management to develop a publishable article on strategy, organizational efficiency, or project management every month
- Leverage technology tools to visualize macroeconomic data. Intern will create infographic elements for the organization.
- Work closely with social media manager to integrate visual elements into the firm's communications plan and social media strategy
- Prepare proposals for the firm
- Provide compliance advisory and assurance services to clients across all industries in line with evolving data and analytics methodologies framework and standards

- Provide recommendations to ultimately improve entity wide data governance processes and practices and aid the development of a sound decision making from data amp analytics results within the organisation
- Develop and implement robust data governance structures frameworks and policies to support organisations seeking to improve their effectiveness and establish a culture of sound analytics practices Lead risk assessments on data amp analytics risk areas
- Develop implement and review a controls framework around the organisations compliance processes Develop training materials and facilitate data amp analytics training programs
- Review analyse and advise on new and evolving data amp analytics solutions and their potential impact implications for organisations in various respective sectors
- Play a key role in people development activities coaching mentoring for less experienced team members and play a key role in attracting and retaining talent to build the team as the business grows
- Establish and maintain strong working relationship with existing and potential clients stakeholders and members of the C Suite Engage in business development activities and initiatives
- Develop thought leadership in data amp analytics for companies across various industries Promote the Data amp Analytics within PwC in order to encourage collaboration

The duration of this internship is 12 weeks but can be extended on a case-by-case basis.

Requirements for the candidate

Successful interns will have the following attributes:

- **Academic Qualification:**
 - A recent graduate, an undergraduate or a graduate student in accounting, business administration, economics, finance, or project management.
 - Other concentrations showing significant alignment with stated requirements will be considered
- **Language:**
 - Excellent English writing and speaking skills
 - Proficiency in French, Igbo, Hausa, or Yoruba will be an advantage
- Advanced proficiency in Microsoft PowerPoint, Word, and Excel
- Experience building three-way financial models (Statement of Cash Flow, Income Statement, and Balance Sheet) with Microsoft Excel
- Experience using PowerBI or Tableau for data visualization will be considered favorably



- Experience using any of Microsoft Excel, STATA, R, or Python to analyze complex data
- Experience working on a subject area in agriculture, health, or technology will be considered favorably.
- Experience working with large-volume reports
- Experience working in the financial services or consulting industries will be an advantage
- Experience presenting before an audience or interfacing with clients
- Tax and or Audit background is a plus.
- Background or history of preparing and implementing winning bids a plus

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Corporate Communications Internship

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About the Internship

The Corporate Communications Internship is designed to allow undergraduate students, graduate students, and recent graduates acquire practical experience in corporate communications. From the second week at work, interns will work directly with team leads on clients' deliverables.

By occasionally interfacing with media, clients, and other stakeholders, the corporate communications intern will have the freedom to shape his/her internship while also acquiring a hands-on experience working on cool PR stuffs.

At ACIOE Associates, the corporate communications intern will also have the opportunity to take initiatives to develop signature internal projects. To provide examples of what the signature projects look like for interns, our former intern developed our social media strategy.

In this position, the intern will:

- Manage traditional media relations and social media for the firm
- Develop a social media calendar for the rest of the year
- Work closely with the public policy team to monitor and track media reports for key political and economic updates. Interns will collaborate with the public policy intern to prepare weekly briefs on the political economy of selected African countries
- Prepare press releases, briefing memos, newsletters, and strategic messages for senior management
- Work closely with public policy team to develop two publishable articles on a policy topic of regional focus every month
- Develop a calendar of Africa-focused events, register the firm for such events, and secure speaking roles for senior management
- Leverage technology tools to visualize macroeconomic data. Intern will work closely with strategy and finance intern on ways to integrate visual data elements into the firm's communications plan and social media strategy

The duration of this internship is 12 weeks but can be extended on a case-by-case basis.

Requirements for the candidate

Successful interns will have the following attributes:

- **Academic Qualification:**
 - A recent graduate, an undergraduate, or a graduate student in communications, international relations, journalism, public relations, or any other social sciences degree .
 - Other concentrations showing significant alignment with stated requirements will be considered
- **Language:**
 - Excellent English writing and speaking skills
 - Proficiency in French, Igbo, Hausa, or Yoruba will be an advantage
- Advanced proficiency in Microsoft PowerPoint, Word, and MailChimp
- Proficiency in Google Analytics, Search Engine Optimization (SEO), and Social Media Ads will be strongly considered
- Experience developing press releases and working with large-volume reports
- Experience presenting before an audience or interfacing with clients
- Prior working experience in a communications agency or media outlet will be considered favorably
- Experience using PowerBI or Tableau for data visualization
- Experience working on a subject area on agriculture, health, or technology will be considered favorably.

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Agribusiness Coordinator

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Position

The Agribusiness Coordinator will work with agricultural enterprises of all sizes along the rice, maize, soy, fish and cowpea value chains. This may expand to other areas. The Agribusiness Coordinator will develop an effective and participatory network of agribusiness stakeholders, including public and private sector value chain participants; conduct needs assessments; report on policy constraints; and identify opportunities for the project to facilitate agribusiness finance and investment transactions.

The Agribusiness coordinator will work at the State level in the target value chains, in addition to their key suppliers, distributors, service providers, MSMEs, smallholder farmers, and other service providers within their value chains.

The Agribusiness Coordinator will help identify (i) the most critical legal and/or regulatory burdens constraining the partner firms' growth and competitiveness, (ii) valid and justified access to finance requirements of the Lead Firms and their value chain partners (e.g. smallholder farmers, farmer associations, inputs dealers, aggregators, transport and storage firms), and (iii) potential agribusiness investment opportunities.

Duties and Responsibilities

- Advise on state-specific challenges related to the challenges and opportunities for improvements in the business enabling environment, access to agribusiness finance, and opportunities for agribusiness investment.
- Serve as the primary lead generator for investment and financial transactions
- Organize forums and meetings, including but not limited to project launches, policy reform focus groups, and agribusiness lending stakeholder roundtables, with Nigerian government officials, business associations, business development service providers, investors, financial institutions, and SME's at the State level.



- Ensure stakeholders and beneficiaries are aware of and interested in collaborating with the project, resulting in the project's ability to capitalize on any shared efficiencies.
- Develop a strong understanding of the legal, regulatory, and other barriers constraining agribusiness finance and investment in each value chain, and in association with the Enabling Environment Unit, actively contribute to the development of a clear and coherent vision for the reduction of these barriers.
- Backstop and support domestic and international short-term specialists.

Qualifications

- Bachelor's degree of higher in economics, agricultural economics, business administration, finance, or another related field;
- At least (3 - 5) years of relevant, progressively responsible experience is required;
- Experience in agricultural finance and in working with MSMEs, financial institutions, and investors;
- Proven track record in developing, analyzing, and implementing projects focused on agribusinesses, agricultural finance, and agricultural value chains;
- Demonstrated experience in facilitating private-sector investments and familiarity with the workings of government legal and regulatory frameworks at the State level;
- Experience in overseeing and working with short-term domestic and international specialists;
- Able to maintain a rigorous focus on project deliverables, indicators and results, including being able to engage stakeholders to capitalize on any shared efficiencies;
- Experience with Monitoring and Evaluation or MEL processes; and
- Excellent oral and written communication skills in English (knowledge of local languages is an advantage).

We are an Equal Opportunity Employer. All qualified applicants will receive consideration for employment and will not be discriminated against on the basis of race, color, religion, sex, sexual orientation, national origin, age, disability, or protected veteran status. CNFA takes affirmative action in support of its policy to advance in employment individuals who are minorities, women, protected veterans, and individuals with disabilities.

Head of Strategy

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Permanent Roles & Responsibilities

The Head of strategy is responsible for handling the overall internal operations of the firm.

This role collaborates with the Managing Partner and Heads of Business Units to develop the firm's operational plans and is charged with facilitating and implementing these plans across the firm.

Key Responsibilities

- Strategy Formulation and Implementation
- Operations Management
- Financial Management
- Human Resources Management
- Administration and Procurement
- Stakeholder Engagement
- Leadership and People Management.

Requirements Education:

- Minimum of a university degree in Social Science, Management, Business, Finance, or any related field.
- Demonstrated experience in economic development, financial planning and analysis with previous experience overseeing human resources, public policy, Information technology, operations
- An MBA or master's degree in any business-related discipline is an added advantage
- Relevant professional certifications from a reputable institution e.g. ICAN, ACCA, CIPM or its equivalent is required Experience:
- Minimum of fifteen (8) years' post-graduation experience with at least five (5) years' experience in a Management role
- Experience managing a Law Firm or working within a Law Firm, consulting firm, is an added advantage.
- Must be able to speak local languages fluently.



Front Desk Officer/intern

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This position is often the first point of contact with the firm and reflects the firm's image to clients. Thus, working relationships are with client, contractors, vendors, suppliers and staff members which place the position at the front end of the office drive for a positive image.

Roles and Responsibilities

- Enhance clients' perception of ACIOE by providing distinctive and personalized response to visitors and callers and facilitating effective communication.
- Communicate courteously with clients and staff members by email, letter and face to face. Take and receive messages for various personnel.
- Communicate complaints or any major issue to appropriate personnel.
- Receive, sort, distribute and keep accurate records, of incoming and outgoing correspondences with clients.
- Provide callers with information such as company address, directions to the company location, company fax numbers, company website, and other related information.
- Co-ordinate and organize booking of meeting room and appointments.
- Call-in and pick-up delivery of express mail services (FedEx, UPS, and DHL etc.).
- Manage the reception area and report issues promptly.
- Any other related assignment to job functions

Requirements

- Excellent communication and people skills.
- Proficiency in the use of computer - internet skills including e-mails, group messaging, MS office (word, excel, outlook, access)



- Highly organized and ability to cope with competing demands
- Personable/highly presentable
- Excellent phone etiquette Problem-solving skills
- Previous experience will be an added advantage in similar customer